

**RNS INSTITUTE OF TECHNOLOGY**

Autonomous Institution Affiliated to VTU, Recognized by GOK, Approved by AICTE  
(NAAC 'A+ Grade' Accredited, NBA Accredited (UG - CSE, ECE, ISE, EIE and EEE)  
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**DEPARTMENT OF BUSINESS ADMINISTRATION**



Estd : 2001

**AUTONOMOUS REGULATIONS GOVERNING  
THE DEGREE OF  
MASTER OF BUSINESS ADMINISTRATION (MBA)**

**Effective from the academic year 2024 -25**

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## Vision and Mission

### Vision of the Institute

**Building RNSIT in to a world class Institution**

### Mission of the Institute

- To impart high quality education in Engineering, Technology and Management with a difference, enabling students to excel in their career by
- Attracting quality Students and preparing them with a strong foundation in fundamentals so as to achieve distinctions in various walks of life leading to outstanding contributions
- Imparting value based, need based, choice based and skill based professional education to the aspiring youth and carving them into disciplined, World class Professionals with social responsibility
- Promoting excellence in Teaching, Research and Consultancy that galvanizes academic consciousness among Faculty and Students
- Exposing Students to emerging frontiers of knowledge in various domains and make them suitable for Industry, Entrepreneurship, Higher studies, and Research & Development
- Providing freedom of action and choice for all the Stakeholders with better visibility

### Vision of the Department

**Fostering transformative impact on business and society through innovations in management education, research and entrepreneurship.**

### Mission of the Department

We are committed to building professionally competent, ethically and socially committed, graduates who will be ready to face the challenges locally and globally.

This will be achieved by:

- To develop professionally competent managers with social concern and high moral values.
- To offer inputs to the corporate world in enhancing productivity through research and consultancy and act as a nodal centre for development.
- To impart management skills and capabilities with ample scope for individual growth.
- To cater to the corporate world by enhancing entrepreneurial skills among students.

## II Definitions of Keywords

The following are the definitions/descriptions that have been followed for the different terms used in the Regulations of the MBA Program:

**(1) Programme:** This is an educational program in Masters of Business Administration leading to the award of a degree. It involves events/activities, comprising lectures/ tutorials/ laboratory work/ field work, outreach activities/ project work/ vocational training/ viva/ seminars/Internships/ assignments/ presentations/ self-study, etc., or a combination of some of these.

**(2) Specialization:** Means Specialization or Discipline

**(3) Semester:** Refers to one of the two sessions of an academic year (vide: serial number 4), each session being of sixteen weeks duration (with working days greater than or equal to ninety days). The odd semester may be scheduled from August and the even semester from February of the year.

**(4) Academic Year:** Refers to the sessions of two consecutive semesters (odd followed by an even) including periods of vacation.

**(5) Course:** Refers to subjects/papers of a program. All Courses need not carry the same weight. The Courses should define learning objectives and learning outcomes. A Course may be designed to comprise lectures/ tutorials/ laboratory work/ field work/ outreach activities/project work/ vocational training/ viva/ seminars/ term papers/assignments/ presentations/ self-study etc., or a combination of some of these.

**(6) Credit:** Refers to a unit by which the Course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of lecture or two hours of laboratory/practical Courses/ tutorials/ fieldwork per week etc.

**(7) Audit Courses:** This Means Knowledge/ Skill enhancing Courses without the benefit of a grade or credit for a Course.

**(8) Choice-Based Credit System (CBCS):** Refers to customizing the Course work, Core, Elective, and soft skill Courses, to provide the necessary support for the students to achieve their goals.

**(9) Course Registration:** Refers to formal registration for the Courses of a semester (Credits) by every student under the supervision of a Faculty Advisor (also called Mentor, Counselor etc.) in each Semester for the Institution to maintain proper records.

**(10) Course Evaluation:** This Means Continuous Internal Evaluation (CIE) and Semester End Examinations (SEE) to constitute the major evaluations prescribed for each Course. CIE and SEE shall carry a weightage of 50 % each, to enable each Course to be evaluated for 100 marks, irrespective of its Credits.

**(11) Continuous Internal Evaluation (CIE):** Refers to the evaluation of student's achievement/progress in the learning process. CIE shall be done by the Course Instructor and includes tests, homework, problem-solving, group discussion, quiz, mini-project, and seminars throughout the Semester, with weightage for the different components being fixed at the University level.

**(12) Semester-end examinations (SEE):** Refers to examinations conducted at the University level covering the entire Course Syllabus. For this purpose, Syllabi is to be modularized, and SEE questions are to be set from each module. SEE is also termed as Final examination.

**(13) First Attempt:** Refers to a student who has completed all formalities and has become eligible to attend the SEE and has attended at least one head of passing, such attempt shall be considered as a first attempt.

**(14) Credit-Based System (CBS):** Refers to quantification of the Course work, after a student completes teaching-learning process, followed by passing in both CIE and SEE. Under CBS, the requirement for awarding a degree is prescribed in terms of the total number of credits to be earned by the students.

**(15) Credit Representation:** Refers to Credit Values for different academic activities considered, as per Table.1. Credits for seminars, project phases, project viva-voce, and internship shall be as specified in the Scheme of Teaching and Examination.

**(16) Letter Grade:** It is an index of the performance of students in a said Course. Grades are denoted by letters O, A+, A, B+, B, C, and F.

Table 1: Credit Values				
Theory/Lectures (L) (hours/week/ Semester)	Tutorials (T) (hours/week/ Semester)	Laboratory/Practical (P) (hours/week/ Semester)	Credits (L:T:P)	Total Credits
4	0	0	4:0:0	4
3	0	2	3:0:1	4
2	2	2	2:1:1	4
3	0	0	3:0:0	3
2	2	0	2:1:0	3
2	0	2	2:0:1	3
0	0	6	0:0:3	3
3	0	0	3:0:0	3
2	0	0	2:0:0	2
1	0	0	1:0:0	1
0	2	0	0:1:0	1
0	1	1	0:0.5:0.5	1
0	0	2	0:0:1	1

**NOTE:** Activities like practical training, study tour, and participation in Guest lectures are not to carry Credits.

**(17) Grading:** Grade refers to a qualitative measure of achievement of a student in each Course, based on the percentage of marks secured in (CIE plus SEE). Grading is done by Absolute Grading [Refer to 24RNMB6.0]. The rubric attached to letter grades is as follows:

O – Outstanding, A + – Excellent, A- Very Good, B+- Good, B – Average, C – Pass, and F – Fail.

**(18) Grade Point (GP):** Refers to a numerical weightage allotted to each letter grade on a 10- point scale as under.

Letter Grade and corresponding Grade Points on a typical 10 – Point scale							
Letter Grade	O	A+	A	B+	B	C	F
Grade Point	10	09	08	07	06	05	00
% Marks scored	90-100	80-89	70-79	60-69	55-59	50-54	0-49

**(19) Passing Standards:** Refers to passing a Course only when getting GP greater than or equal to 05(letter grade C) (as per serial number 18).The weightage of Continuous

Internal Evaluation (CIE) is 50% and for Semester End Exam (SEE) is 50%. The minimum passing mark for the CIE is 50% of the maximum mark. Minimum passing marks in SEE is 40% of the maximum marks of SEE. A student shall be deemed to have satisfied the academic requirements (passed) and earned the credits allotted to each course if the student secures not less than 50% of the sum total of the CIE (Continuous Internal Evaluation) and SEE (Semester End Examination) taken together.

**(20) Credit Point:** Is the product of grade point (GP) and number of credits for a Course i.e.,

$$\text{Credit points (CrP)} = \text{GP} \times \text{Credits for the Course.}$$

**(21) Semester Grade Point Average (SGPA):** Refers to a measure of academic performance of student/s in a semester. It is the ratio of total credit points secured by a student in various Courses of a semester and the total Course credits taken during that semester. [Refer to 24RNMB6.0]

**(22) Cumulative Grade Point Average (CGPA):** This measures a student's overall cumulative performance over all semesters. The CGPA is the ratio of total credit points earned by a student in various Courses in all semesters and the sum of the total credits of all Courses in all semesters. It is expressed up to two decimal places. [Refer to 24RNMB6.0]

**(23) Grade Card:** Refers to a certificate showing the grades earned by a student. A grade card shall be issued to all the registered students after every semester. The grade card will display the program details (Course code, title, number of credits, grades secured) along with the SGPA of that semester and CGPA earned till that semester.

**(24) University:** Visvesvaraya Technological University (VTU), Belagavi.

**(25) Academic Autonomy:** Freedom granted by the University to a College in all aspects of conducting its academic programmes for promoting excellence.

**(26) Autonomous College:** A College notified as an autonomous college by the University as per the prevailing VTU Statutes on Autonomous Colleges and that may be further amended from time to time as per UGC /AICTE Regulations.

**(27) Commission:** University Grants Commission.

**(28) Council:** All India Council for Technical Education.

**(29) Statutes:** VTU Statutes on Autonomous Colleges (Amended) 2022 and further amended from time to time.

**(30) Teacher:** The teaching staff of the college appointed by following the specified rules of the University, and/or of the council

### III Regulations

24RNMB1.0	Title, Duration, and Credits of the Programme of Study
24RNMB1.1	<p><b>Title</b> The Program shall be called Master of Business Administration abbreviated as MBA</p>

24RNMB1.2	<p><b>Minimum Duration</b> The Programme shall be a full-time program extended over a period of two academic years duration divided into four semesters and each semester shall be of 19 weeks induration.</p>								
24RNMB 1.3	<p>A Faculty/ Employee working on Full Time basis in an Institution/ Organization and pursuing/pursuing any Full-Time Course for the same duration as that of Regular Shift shall be considered as ineligible for the purpose of employment/ higher studies.</p>								
24RNMB1.4	<p><b>Maximum Duration for Programme Completion:</b> A candidate shall be allowed a maximum duration of 4 years from the first semester of admission to become eligible for the award of the Degree, failing which he/she may discontinue the program or register once again as a fresh candidate to I semester.</p>								
24RNMB1.5	<p>Prescribed Number of Credits for the Programme: The number of credits to be completed for the award of the degree shall be 100.</p> <table border="1" data-bbox="368 875 1417 2154"> <tr> <td colspan="2" data-bbox="368 875 1417 1003"> <p>A Typical Breakdown of Academic Year into Semesters to be in line with the regulations made by university in this regard</p> </td> </tr> <tr> <td data-bbox="368 1003 639 1357"> <p><b>I. Number of Semesters/Year</b></p> </td> <td data-bbox="639 1003 1417 1357"> <p>Two Main Semesters (Odd, Even) and a Supplementary Semester. (Note: Supplementary Semester is primarily to assist the slow learners and/or repeater students for repeating the courses. However, Autonomous Colleges may use this Semester to arrange Add-On Courses for other students and/or for deputing them for field work and/or internship.)</p> </td> </tr> <tr> <td data-bbox="368 1357 639 1491"> <p><b>2.Semester Durations (Weeks)</b></p> </td> <td data-bbox="639 1357 1417 1491"> <p>Main Semesters (Odd/Even): 19 each Supplementary Semester: 8.</p> </td> </tr> <tr> <td data-bbox="368 1491 639 2154"> <p><b>3. Academic Activities (Weeks)</b></p> </td> <td data-bbox="639 1491 1417 2154"> <p><b><u>Main Semester:</u></b> Registration of Courses- 0.5; Course Work- 15.5; Examination Preparation- 1.0; Examinations- 1.0; Declaration of Results- 1.0; <b>Total: 19.</b></p> <p><b><u>Supplementary Semester</u></b> (For Repeat/Add-On Courses): Registration of Courses- 0.1; Course Work- 7.0; Examination Preparation-0.2; Examination 0.2; Declaration of Results-0.5; <b>Total: 8</b></p> <p><b><u>Inter-Semester Recess:</u></b> After each Main Semester- 2 to 3, flexible.</p> </td> </tr> </table>	<p>A Typical Breakdown of Academic Year into Semesters to be in line with the regulations made by university in this regard</p>		<p><b>I. Number of Semesters/Year</b></p>	<p>Two Main Semesters (Odd, Even) and a Supplementary Semester. (Note: Supplementary Semester is primarily to assist the slow learners and/or repeater students for repeating the courses. However, Autonomous Colleges may use this Semester to arrange Add-On Courses for other students and/or for deputing them for field work and/or internship.)</p>	<p><b>2.Semester Durations (Weeks)</b></p>	<p>Main Semesters (Odd/Even): 19 each Supplementary Semester: 8.</p>	<p><b>3. Academic Activities (Weeks)</b></p>	<p><b><u>Main Semester:</u></b> Registration of Courses- 0.5; Course Work- 15.5; Examination Preparation- 1.0; Examinations- 1.0; Declaration of Results- 1.0; <b>Total: 19.</b></p> <p><b><u>Supplementary Semester</u></b> (For Repeat/Add-On Courses): Registration of Courses- 0.1; Course Work- 7.0; Examination Preparation-0.2; Examination 0.2; Declaration of Results-0.5; <b>Total: 8</b></p> <p><b><u>Inter-Semester Recess:</u></b> After each Main Semester- 2 to 3, flexible.</p>
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	After Supplementary Semester- 1 to 2, flexible. Total: 14 (for good students) and 6 (for slow learner students).
24RNMB1.6	<p>Definition of Credits:</p> <ol style="list-style-type: none"> <li>1 hour Lecture (L) per week per semester = 1 Credit</li> <li>2 hours Tutorial / (T) per week per semester = 1 Credit</li> <li>2 hours Practical/Laboratory/ Drawing (P) per week = 1 Credit.</li> <li>Four-credit theory courses shall be designed for 50 hours of the Teaching-Learning process.</li> <li>Three-credit theory courses shall be designed for 40 hours of the Teaching-Learning process,</li> <li>Two-credit theory courses shall be designed for 25 hours of the Teaching-Learning process</li> <li>One credit theory course shall be designed for 15 hours of the Teaching-Learning process</li> </ol> <p>The following additional factors may also be noted in this connection:</p> <ul style="list-style-type: none"> <li>The above figures shall be multiplied by a factor of 2 in the case of the Supplementary Semester, and</li> <li>Other student activities which are not demanding intellectually or which do not lend to effective assessment, like practical training, study tours, attending guest lectures shall not carry any credit.</li> </ul>
24RNMB1.7	The Calendar of events in respect of the Programme shall be notified by the Institute in advance.
24RNMB2.0	<b>Eligibility for Admission (As per the Government orders issued from time to time)</b>
24RNMB2.1	Admission to MBA Program shall be open to the candidates who have passed a recognized Bachelor's Degree of a minimum of 03 years duration or equivalent examination and obtained an aggregate minimum of 50 % marks taken together in all the subjects including languages in all the years of the Degree Examination and 45% of marks in case of SC, ST and Category-I of Karnataka candidates. (Reservation is applicable only for Karnataka Candidates). University Regulations and Directions issued from time to time in this regard.
24RNMB2.2	<p><b>For admissions under the PGCET qualification and Roaster system of the Government of Karnataka:</b></p> <p>There shall be an Entrance Examination (PGCET) for admission to the MBA program. A candidate seeking admission to MBA Programme offered in any of the Engineering Colleges affiliated with VTU shall appear for this Examination. For admission under the Government quota, ranks obtained in the PGCET entrance examination, conducted by Karnataka Examination Authority (KEA), shall be considered.</p> <p><b>For admissions under Management Quota:</b></p>



	<p>The candidates should have appeared for the Entrance Examination conducted by KEA (PGCET)/Karnataka Management Aptitude Test (KMAT) or appeared and qualified under any approved entrance examination conducted by the authority recognized by the Government of Karnataka/VTU /the any other University of Karnataka state.</p> <p>Further, there shall be an Admissions Committee for the MBA Program consisting of the Principal of the College as the Chairman, the Head of the concerned Department/Chairperson, and one senior staff member of the concerned Department. The Admissions Committee conducts the test and interview and selects the candidates for admission.</p>
24RNMB2.3	<p><b>(i)</b> The candidates from universities other than the Universities of Karnataka shall have to obtain Eligibility Certificate from the VTU to seek admission to the MBA program in any of the colleges affiliated to VTU.</p> <p><b>(ii)</b> The candidates from foreign countries shall have to obtain Eligibility Certificate from VTU to seek admission to the MBA program in any of the colleges affiliated to VTU. Further, they have to produce an equivalence certificate from the Association of Indian Universities.</p>
24RNMB2.4	The intake under various categories (regular, SC/ST and category I) shall be as sanctioned by the AICTE, State Government, and VTU, from time to time.
24RNMB2.5	<p><b>Admission to vacant seats:</b></p> <p>Seats remaining vacant (unfilled), after the completion of PG admission process by Karnataka Examination Authority, shall be filled by the Institution by inviting applications through Press notification. The seats shall be filled by Candidates preferably who have a PGCET score. In the absence of such Candidates, admission shall be based on merit in the entrance test conducted at the Institution level. An Admissions Committee, consisting of the Principal of the College, the Head of the concerned Department, the Chairperson, and the subject experts, shall be in charge of admissions. <b>(The Government of Karnataka issues / notifies guidelines from time to time for filling vacant seats, in the absence of these guidelines the above procedure may be followed.)</b></p> <p><b>Transfer:</b></p> <p>There shall not be any transfer or migration from branch to branch or college to college for all PG programmes</p>
24RNMB3.0	<b>Courses</b>

<b>24RNMB3.1</b>	<p>The curriculum of the Programme shall be any combination of the following type of courses:</p> <p><b>(i)</b> Professional Core Courses (PC) - relevant to the chosen specialization/ branch [May be split into Hard (no choice) and Soft (with choice), if required]. The core course is to be compulsorily studied by a student and is mandatory to complete the requirements of a program in said discipline of study.</p> <p><b>(ii)</b> Professional Electives Courses (PE) - relevant to the chosen specialization/ branch: these are the courses, which can be chosen from the pool of papers. It shall be supportive of the discipline/ providing extended scope/enabling exposure to some other discipline/domain / nurturing student skills.</p> <p><b>(iii)</b> Open Electives Courses (OE) - from other technical and/ or emerging specialization areas.</p> <p><b>(iv)</b> Project Work, Seminar.</p> <p><b>(v)</b> Audit Courses (AC)/ Skill Enhancement Course (SEC)- The Audit course can be any non-credit course offered by the program to which the Candidate is admitted (other than the courses considered for completing the prescribed program credits). Audit course/s are non-credit courses opted by students for self – enrichment. Though, the CIE and SEE are not required, the attendance is to be compulsorily satisfied, for the audit course/s to find a place in the grade card without the mention of letter grade and credit.</p> <p><b>(vi)</b> Professional training/Internship Preferably at an industry/ R and D Organization /IT company/ Government Organization /Business Organization of significant reputation for a specified period mentioned in Scheme of Teaching and Examination.</p>
<b>24RNMB3.2</b>	<p>A candidate shall exercise his /her option in respect of the electives and register for the same before the beginning of the concerned semester. The candidate may be permitted to opt for a change of elective subject within 10 days from the date of commencement of the semester as per the calendar of the Institutions.</p>
<b>24RNMB3.3</b>	<p>Students shall be allowed to choose the elective/s, depending on their career plans, and there shall not be any restriction on the minimum number of students to be registered for an elective course.</p>
<b>24RNMB4.0</b>	<b>Internship</b>

<b>24RNMB4.1</b>	<p><b>Internship:</b> The student shall undergo mandatory Internship/Organization study as per the Scheme of Teaching and Examination.</p> <p>(1) The internship shall be carried out in any industry/R&amp;D Organization/Research Institute/Institute of national and international repute Business Organization/ recognized national and international Professional Bodies, Societies or Organisations.</p> <p>(2) The Department/college shall nominate a faculty to facilitate, guide and supervisestudents under internship.</p> <p>(3) The students shall report the progress of the internship to the internal guide inregular intervals and seek his/her advice.</p> <p>(4) The Internship shall be completed during the period specified in the Scheme ofTeaching and Examination.</p>
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24RNMB4.1

**(5)** After completion of the Internship, students shall submit a report to the Head of the Department with the approval of both internal and external guides.

**(6)** There will be 50 marks for CIE (Seminar: 20, Internship/ Organization study report: 30) and 50 marks for Viva – Voce conducted during SEE. [To be read along with 24RNMB 8.1 and 9.3]

**(7)** The internal guide shall award the CIE marks for the seminar and internship reports after evaluation. He/she will also be the internal examiner for Viva – Voce conducted during SEE.

**(8)** The external guide/ examiner will be from the industry/ faculty from the other PG centers of VTU as an examiner for the viva voce of Internship at VTU PG Centres. The affiliated institutions can have an external guide/ examiner from the industry/ faculty from other VTU affiliated institutions/ VTU PG Centres. Viva-Voce on internship shall be conducted at the college and the date of Viva-Voce shall be fixed in consultation with the external Guide/examiner. The Examiners shall jointly award the Viva - Voce marks.

**(9) (i)** In case the external Guide/examiner is not available or expresses his inability to conduct viva voce, the Chief Superintendent shall be permitted to make alternate arrangements. The examiner, in the order of preference, shall be an industry person or a faculty of another institution chosen from the list of university examiners. The same shall be intimated to the Controller of Examinations (COE).

**(ii)** In case the external Guide/ examiner accepts to conduct a viva-voce examination from his/her workplace, it shall be arranged via Video/web conferencing/Webinar. The external Examiner shall send the signed marks list, soon after the examination, via email/any electronic media.

**(10)** The students are permitted to carry out the internship anywhere in India or abroad. The University/Institute will not provide any kind of Financial Assistance to any student for internship.

24RNMB4.2	<p><b>Failing to undergo Internship:</b> Internship is one of the heads of passing. Completion of the Internship is mandatory. If any student fails to undergo/complete the Internship, he/she shall be considered as fail in that Course and the prescribed credits shall not be awarded in that Course.</p> <p>Re Submission: The student, however, can submit the Internship Report and appear for viva voce -</p> <p>The student shall be eligible for the internship credits only after satisfying the conditions prescribed for the same during the subsequent academic year. The reappearance shall be considered an attempt.</p>
24RNMB5.0	<p><b>Project</b></p>
24RNMB5.1	<p><b>Project work and Dissertation:</b></p> <p>Each candidate shall carry out the mandatory project work independently as per the Scheme of Teaching and Examinations under the guidance of one of the faculty members of the Department in the Institution of study. If the project is of inter- disciplinary nature, a co-guide shall be taken from the other concerned department.</p> <p>The topic and title of the dissertation shall be chosen by the candidate in consultation with the guide and co-guide, if any, during the III semester itself.</p> <p>The subject and topic of the dissertation shall be from the major field of study of the candidate. Modification of only the title but not the field of work may be permitted at the time of the final submission of the dissertation report during the IV semester. If the dissertation has to be carried out in any industry/R&amp;D labs/business Organizations, outside the campus, permission shall be taken from the Principal to that effect.</p> <p>The HOD shall submit a list showing the name of the student, University Seat Number, the title of the project, name/s of the guide/co-guide at the time of submission of project report to the COE/Principal.</p>
24RNMB5.2	<p><b>The project is one of the heads of passing.</b></p> <p>The candidate shall submit a soft copy (CD) of the dissertation work as well as <b>two Hard Copies (One for College and one for Student)</b> to the Institution. The CD should contain the entire project in monolithic form as a PDF file (not separate chapters).</p> <p>The Guide, after checking the report for completeness shall upload the Project with the name, University Seat Number, address, mobile number of the candidate, etc., as prescribed in the form available on online <b>Project Evaluation portal of the Institute.</b></p>
24RNMB5.3	<p><b>Plagiarism Check</b></p> <p><b>Once the Guide uploads the dissertation, the same shall be linked for plagiarism check. The allowable plagiarism index is less than or equal to 25%.</b></p> <p><b>If the check indicates a plagiarism index greater than 25%:</b></p>

	<p>(i) for the first time, the candidate has to resubmit the dissertation, to the Control of Examination of the College. along with the penal fees of Rs. 2000 /- (Rupees Two thousand only).</p> <p>(ii) for the second time, the candidate has to resubmit the Project report along with the penal fees of Rs. 4000/- (Rupees four thousand only).</p> <p>(iii) If the dissertation is rejected again during the second resubmission with reference to the plagiarism index, the candidate shall redo the project and submit it after a semester's time subject to provisions of 24RNMB1.4.</p>
24RNMB5.4	The Project Report shall be sent by COE through email for evaluation to two examiners - one internal examiner (guide/co-guide) and one external examiner (first) appointed by the Institute. The evaluation of the dissertation shall be made independently by each examiner.
24RNMB5.5	Examiners shall evaluate the Project report normally within a period of not more than 10 days from the date of receipt of the Project report through email.
24RNMB5.6	The examiners shall independently submit the marks through the specified link.
24RNMB5.7	The average of the marks awarded by the two Examiners shall be the final evaluation marks for the Project Report.
24RNMB5.8	<p>(a) Viva-voce examination of the candidate shall be conducted as per 24RNMB5.10, if the Project work and the reports are accepted by the external examiner (first).</p> <p>(b) If the external examiner (first) finds that the dissertation work and the report are not up to the expected standard and the minimum passing marks cannot be awarded, the dissertation shall not be accepted for SEE.</p> <p>The external examiner (first) can recommend modifications/suggestions of the dissertation or totally reject the dissertation. The examiner shall offer suggestions for improvement of the dissertation for resubmission or list the reasons for rejection of the dissertation.</p> <p>(c) The resubmitted Dissertation incorporating the modifications/suggestions [as per 24RNMB5.8 (b)] of the external examiner (first) and satisfying provision 24RNMB5.3 shall be sent again to the external examiner (first) for evaluation. If the dissertation and the report are accepted by the external examiner (first), the Viva-voce examination of the candidate shall be conducted as per 24RNMB5.10.</p>
24RNMB5.8 (continued)	(d) In case of rejection of the Dissertation by the external examiner (first), the same will be sent to a Second Examiner (external) approved by the Institution. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second

	<p>Examiner (external), Viva-voce examination of the candidate shall be conducted as per 24RNMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 24RNMB1.4. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of Dissertation in soft copy.</p> <p>(e) In case of rejection of Dissertation, with reasons, by the external examiner (first) [as per 24RNMB5.8 (b)], the same will be sent to a Second Examiner (external) [not necessarily the same examiner considered under 24RNMB5.8 (d)] approved by the University. The decision of the Second Examiner (external) is final. If the dissertation and the report are accepted by the Second Examiner (external), the Viva-voce examination of the candidate shall be conducted as per 24RNMB5.10. If the Second Examiner (external) rejects the dissertation and the report, the candidate shall have to carry out the dissertation work once again and submit the dissertation subject to provisions of 24RNMB1.4. In such cases of rejection, the candidate shall redo the entire procedure starting from the submission of the Dissertation in soft copy.</p>
24RNMB5.9	The candidate, whose Dissertation is rejected, can rework the same topic or choose another topic of the dissertation under the same Guide or a new Guide if necessary. In such an event, the report shall be submitted within four years from the date of admission to the Programme.
24RNMB5.10	Viva-voce examination of the candidate shall be conducted by the external examiner and internal examiner/ guide. Internal examiner as per the direction of the Chief Superintendent shall have to arrive at a mutually convenient date for the conduct of viva-voce examination of the concerned candidate with an intimation to the Control of Examiner of the Institute. In case one of the examiners expresses his/her inability to attend the viva-voce, the Chief Superintendent shall appoint a substitute examiner in his/her place.
24RNMB5.11	The relative weights for the evaluation of the dissertation and the performance at the viva voce shall be as per the scheme of teaching & examination.
24RNMB5.12	The marks awarded by both Examiners at the viva voce Examination shall be sent jointly to the COE immediately after the examination.
24RNMB5.13	Examination fees as fixed from time to time by the University/Institute for evaluation of dissertation reports and conduct of viva voce shall be remitted.
24RNMB5.14	The candidates who fail to submit the dissertation work within the stipulated time have to submit the same at the time of the next ensuing examination.
24RNMB6.0	<b>Computation of SGPA and CGPA</b>

24RNMB6.1	(i) The University adopts an absolute grading system wherein the marks are converted to grades, and every semester's results will be declared with semester grade point average (SGPA) and Cumulative Grade Point Average (CGPA). The CGPA will be calculated for every semester, except for the first semester.																
	(ii) The grading system with the letter grades and the assigned range of marks under the absolute grading system are as given below:																
	<b>Letter Grade and corresponding Grade Points on a typical 10 - Point scale</b>																
	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 15%;"></td> <td style="width: 12.5%;">O</td> <td style="width: 12.5%;">A+</td> <td style="width: 12.5%;">A</td> <td style="width: 12.5%;">B+</td> <td style="width: 12.5%;">B</td> <td style="width: 12.5%;">C</td> <td style="width: 12.5%;">F</td> </tr> <tr> <td>Letter Grade</td> <td>Outstanding</td> <td>Excellent</td> <td>Very Good</td> <td>Good</td> <td>Average</td> <td>Pass</td> <td>Fail</td> </tr> </table>		O	A+	A	B+	B	C	F	Letter Grade	Outstanding	Excellent	Very Good	Good	Average	Pass	Fail
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<p>(iii) Minimum mark to score for CIE is 50% of the maximum marks of CIE, and the minimum passing mark for SEE is 40% of the maximum marks of SEE. In aggregate, the students have to secure 50% total marks of the course (CIE+SEE marks).</p> <p>(iv) A student obtaining a Grade F in a Course shall be considered a fail and is required to reappear in subsequent SEE. Whatever the letter grade secured by the student during his /her reappearance shall be retained. However, the number of attempts taken to clear a Course shall be indicated in the grade cards/ transcripts.</p>																	
24RNMB6.3	<b>Grade Card:</b> Based on the secured letter grades, grade points, SGPA and CGPA, a grade card for each semester and a consolidated grade card indicating the performance in all semester shall be issued.																
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24RNMB7.1	<p><b>Conversions of Grades into Percentage and Class Equivalence</b>  <b>Conversions of CGPA into Percentage of Marks and Class Equivalence</b>  There is no formula for the conversion of CGPA into the percentage of marks. However, the following formula for conversion of the CGPA on a 10-point scale into the percentage of marks (M) for employment / higher studies, etc may be used;</p> <p style="text-align: center;">Percentage of marks secured, <math>M = \text{CGPA Earned} \times 10</math>  Illustration for a CGPA of 8.20;  Percentage of marks secured <math>M = 8.20 \times 10 = 82.0</math></p>																



24RNMB7.2	<p><b>Class Equivalence:</b> After the conversion of final CGPA into percentage of marks (P), a graduating student is reckoned to have passed in</p> <p>(i) First Class with Distinction (FCD) if <math>P \geq 70\%</math> (ii) First Class (FC) if <math>P \geq 60\%</math> but <math>&lt;70\%</math> and (iii) Second Class (SC) if <math>P \geq 50\%</math> but <math>&lt; 60\%</math>.</p>																																
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24RNMB8.1	<p><b>Continuous Internal Evaluation</b> For a pass in all the courses, the student shall secure a minimum of 40% of the maximum marks prescribed in the Semester End Examination and 50% of marks in CIE and 50 % in the aggregate of CIE and SEE marks. The Minimum Passing Grade in a course is C.</p>																																
24RNMB8.2	<p>CIE Marks shall be based on</p> <table border="1" data-bbox="504 875 1321 1574"> <thead> <tr> <th>Sl. No.</th> <th>Components</th> <th>Marks</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>CIE (Average of all the three CIE conducted for 50 marks each)</td> <td>-</td> <td>25 marks</td> </tr> <tr> <td>B</td> <td colspan="3">Other Assessment Components</td> </tr> <tr> <td>i</td> <td>Oral Exam</td> <td>10</td> <td>-</td> </tr> <tr> <td>ii</td> <td>Assignment/Mini Project/Quiz</td> <td>10</td> <td>-</td> </tr> <tr> <td>iii</td> <td>Seminar/Presentation/Class Participation</td> <td>5</td> <td>-</td> </tr> <tr> <td></td> <td></td> <td></td> <td>25 marks</td> </tr> <tr> <td colspan="3">Total</td> <td>50 marks</td> </tr> </tbody> </table> <p>The course teachers are given autonomy in choosing yardstick in testing the students, however the chosen yardstick must be relevant to the subject and a record of all such things are to be kept by the course teachers.</p>	Sl. No.	Components	Marks	Marks	A	CIE (Average of all the three CIE conducted for 50 marks each)	-	25 marks	B	Other Assessment Components			i	Oral Exam	10	-	ii	Assignment/Mini Project/Quiz	10	-	iii	Seminar/Presentation/Class Participation	5	-				25 marks	Total			50 marks
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24RNMB8.3	<p>The CIE marks in a theory course, for 25 marks, shall be based on the average of all three tests conducted covering the entire syllabus. An additional test may be conducted for deserving students to provide an opportunity to improve their CIE Marks before the end of the semester. The decision to conduct an additional test may be taken by the concerned course teacher and the HoD depending on the merit of the case/s.</p>																																

24RNMB8.4	The candidates shall write the Tests in Blue Book/s. The Blue book/s and other documents relating to the award of CIE marks under 24RNMB8.2 (b) shall be preserved by the Principal / Head of the Department for at least six months from the date of announcement of results and made available for verification at the directions of the Registrar (Evaluation).
24RNMB8.5	Every page of the CIE marks list shall bear the signatures of the concerned Teacher, Head of the Department and the Principal.
24RNMB8.6	The CIE marks list shall be displayed on the Notice Board and corrections, if any, shall be incorporated before submitting to the COE/Principal.
24RNMB8.7	The CIE marks shall be sent to the university by the principals well in advance before the commencement of Semester End Examinations. No corrections of the CIE marks shall be entertained after the submission of marks list to the COE/Principal.
24RNMB8.8	Candidates obtaining less than 50% of the CIE marks in any course (Theory/Internship/Project) shall not be eligible to appear for the Final examination [SEE] in that course/s. In such cases, the Head of the Department shall arrange for the improvement of CIE marks in the course when in the subsequent offering, subject to the provision of 24RNMB1.4.
24RNMB8.9	<b>Semester-End Evaluation:</b> There shall be a SEE at the end of each semester. Setting Theory Question Papers and Evaluation: Question papers in theory courses shall be set by the Examiners appointed by the COE.
24RNMB8.10	There <b>shall be a double valuation of theory papers</b> . The theory Answer booklets shall be valued independently by two examiners appointed by the COE.
24RNMB8.11	If the difference between the marks awarded by the two Examiners is not more than 15 per cent of the maximum marks, the marks awarded to the candidate shall be the average of two evaluations.
24RNMB8.12	If the difference between the marks awarded by the two Examiners is more than 15 per cent of the maximum marks, the answer booklet shall be evaluated by a third Examiner appointed by the COE. The average of the marks of nearest two valuations shall be considered as the marks secured by the candidate. In case, if one of the three marks falls exactly midway between the other two, then the highest two average will be considered.
24RNMB9.0	<b>Eligibility for Passing and Award of Degree</b>
24RNMB9.1	(1) A student who obtains any grade O to C shall be considered as pass in any course and if a student secures F grade in any of the heads of passing he/she has to reappear in that head. (2) A student shall be declared successful at the end of the Program for the award of a Degree only on obtaining CGPA $\geq 5.00$ , with none of the Courses remaining with an F Grade.

24RNMB9.2	For a pass in a theory course, the student shall secure a minimum of 40 % of the maximum marks prescribed in the Semester End Examination and 50 % of marks in CIE, and 50 % in the aggregate of CIE and SEE marks. The Minimum Passing Grade in a course is C.
24RNMB9.3	For a pass in the Internship/ Project/Dissertation/Viva-voce examination, a student shall secure a minimum of 50 % of the maximum marks prescribed for the SEE in Internship/Project/ Dissertation /Viva-voce. The Minimum Passing Grade in a course is C.
24RNMB9.4	IV semester students having backlog courses are permitted to upload the dissertation report and to appear for SEE. The IV semester grade card shall be released only when the student completes all the backlog courses and become eligible for the award of degree. [To be read along with 24RNMB11.2].
24RNMB9.5	A candidate may at his/her desire reject his/her latest semester, except the IV semester, results of the SEE in respect to all courses of that semester. Rejection shall be permitted only once during the entire Programme. The CIE marks of the rejected semester shall remain the same.
24RNMB9.6	If the rejection of the SEE results of the semester happens to be of an odd semester, the candidate can take admission to the immediate next even semester. However, if the rejection of the SEE result is of even semester, the candidate cannot take admission to the next odd semester.
24RNMB9.7	Application for rejection shall be submitted to the COE through the HOD , within thirty days from the date of announcement of results.
24RNMB9.8	A candidate with a history of rejection of results of a semester shall be eligible for the award of class and distinction, but shall not be eligible for the award of rank.
24RNMB9.9	<p><b>Eligibility for Award of Degree:</b></p> <p>A student shall be declared to have completed the degree of MBA, provided the student has undergone the stipulated course work as per the regulations and has earned the prescribed Credits, as per the Scheme of Teaching and Examination, of the program.</p>
24RNMB10.0	<b>Attendance Requirement</b>

24RNMB10.1	<p><b>Registration and Enrolment:</b></p> <p>(i) Except for the first semester, registration for a semester will be done during a specified week before the semester-end examination of the previous semester. (ii) The registration sheet shall have the Candidate details, course name, and code, number of credits, and category (core/elective/audit) for each course of that semester.</p> <p>(iii) The Faculty Adviser, assigned by the Head of the Department, will counsel the students in planning their courses of study and provide guidance, motivation, emotional support, and enable the mentees to reach the desired professional and career goals.</p>
24RNMB10.2	<p>Courses of each semester shall be treated as a separate unit for calculation of attendance.</p>
24RNMB10.3	<p>All students of Autonomous Colleges under the University shall maintain a minimum attendance of 85% in each course registered. In case of any short fall in this, the Academic Council of the college shall consider the same and may condone the deficiency in special cases up to 10% such as based on medical grounds, participation in NSS/NCC/Red Cross/Republic Day and Independence Day Parades/University/State/National/International Level Sports and cultural activities, seminars, workshops, paper presentation etc., of significant value. The necessary documents in support are to be submitted along with recommendations to condone the shortage.</p> <p><b>Attendance at CIE and SEE:</b></p> <p>Attendance at all examinations, both CIE and SEE of each course registered shall be compulsory for the students and there shall not be any provision for re-examinations. Any student against whom any disciplinary action by the College/University is pending may not be permitted to attend any SEE in that Semester.</p>
24RNMB10.4	<p>In case of late admission, approved by a competent authority (Karnataka Examination Authority/VTU), to I semester of the program the attendance shall be reckoned from the date of admission to the program.</p>

24RNMB10.5	A candidate, who does not satisfy the attendance requirement (in one or more Courses) as mentioned in 24RNMB10.3 shall not be eligible to <i>appear</i> for the SEE of that semester and shall not be permitted to take admission to the next higher semester. The candidate shall be required to repeat that semester during the subsequent year.
24RNMB10.6	HOD shall notify regularly, the list of candidates who fall short of attendance.
24RNMB10.7	The list of the candidates falling short of attendance shall be sent to the COE at least one week prior to the commencement of the examination.
24RNMB11.0	<b>Promotion and Eligibility (Vertical Progression)</b>
24RNMB11.1	<b>Promotion:</b> There shall be no restriction for promotion from an odd semester to the next even semester, provided the student has fulfilled the attendance requirement.
24RNMB11.2	(a) Candidates, with no more than <b>4 backlog courses</b> of first year shall be eligible for taking admission to the second year (III semester). (b) Each credit course shall be treated as a head of passing.
24RNMB11.3	The Mandatory non – credit courses, if any, shall not be considered for the Eligibility criterion prescribed for promotion, award of Class, calculation of SGPA and CGPA. However, a pass in the above courses is mandatory before the completion of Degree.
24RNMB12.0	<b>Temporary Discontinuation/Break in the Program</b>
24RNMB12.1	(a) If a candidate, for any reason, temporarily discontinues the Programme or takes a break from Programme during any semester, he/she may be permitted to continue in the programme by registering to the same semester of the prevailing scheme.

	<p>(b)The Candidate shall complete all the remaining course work subject to the provision 24RNMB1.4. Also, the Candidates may have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, Faculty of Management, on establishing equivalence between two schemes. A Grade card shall be issued to that effect. Additional course/s shall not be considered for the eligibility criterion prescribed for promotion. However, based on the individual cases, it is considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank.</p> <p>(c) Candidates who take admission to any semester of the existing scheme from another scheme, as a repeater/fresher because of various reasons have to complete additional course/s, if any, as per the decision of concerned Board of Studies and approval of Dean, Faculty of Management, on establishing an equivalence between two schemes. A Grade card shall be issued to that effect. Additional course/s shall not be considered for the eligibility criterion prescribed for promotion. However, based on the individual cases, it is considered to decide the SGPA and CGPA to admit the student for the award of degree. Such candidate shall not be eligible for the award of rank.</p>
<b>24RNMB13.0</b>	<b>Award of Prizes, Medals and Ranks</b>
<b>24RNMB13.1</b>	For the award of Prizes and Medals, the conditions stipulated by the Donor shall be considered subject to the provisions of the statutes framed by the Institute for such awards.
<b>24RNMB13.2</b>	<p>(1) For award of rank in MBA, the CGPA secured by the student on completion of the programme is considered.</p> <p>(2) A student shall be eligible for a rank at the time of award of MBA, provided the student</p> <ul style="list-style-type: none"> <li>(a) Is not a repeater in any semester</li> <li>(b) Has not rejected the results of any semester.</li> <li>(c) Has passed I to IV semester in all the courses in first attempt only</li> </ul> <p>(3) The total number of ranks awarded shall be 10 % of a total number of students appeared in IV semester of the programme subject to a maximum of 10 ranks.</p> <p>(4) The College awards Ranks and Medals to the meritorious students during the Graduation Day Ceremony to encourage the students to strive for excellence. <b>Illustration:</b></p> <p>(a) If 150 students appeared for the IV semester, the number of ranks to</p>

	<p>be declared will be 10.</p> <p><b>(b)</b> If 84 students appeared for the IV semester, the number of ranks to be declared will be 08.</p> <p><b>(c)</b> In case of a fractional number of ranks, it is rounded to a higher integer only when the first decimal place value is greater than or equal to 5.</p>
<b>24RNMB13.3</b>	Ranks are awarded based on the merit of the students as determined by CGPA. If two or more students get the same CGPA, the tie shall be resolved by considering the number of times a student has obtained a higher SGPA. If it is not resolved even at this stage, the number of times a student has obtained higher grades like O, A+, B+ etc., shall be taken into account to decide the order of the rank.
<b>24RNMB14.0</b>	<b>Applicability and Power to Modify</b>
<b>24RNMB14.1</b>	The regulations governing the Degree of MBA of Visvesvaraya Technological University shall be binding on all concerned.
<b>24RNMB14.2</b>	<p>i) Notwithstanding anything contained in the foregoing, the University shall have the power to issue directions/ orders to address any difficulty.</p> <p>ii) Nothing in the foregoing may be construed as limiting the power of the University to amend, modify or repeal any or all of the above.</p>
<b>24RNMB15.0</b>	<b>Other Academic Matters</b>
<b>24RNMB15.1</b>	<b>Time Schedules:</b> Academic Schedules: An Academic Calendar is published before the commencement of every academic year to assist the students and faculty. The calendar includes, dates for registration of courses, dropping of courses and withdrawal from courses. This enables the students to be well prepared, minimize their chances of failure in CIE and/ or SEE and take full advantage of the flexibility provided by the credit system.
<b>24RNMB15.2</b>	<b>Registration of Courses:</b> Each student shall have to register for course work at the beginning of a semester. The student has to compulsorily register for all the stipulated credits in every semester. A period of 2-3 days is assigned for this event to facilitate the students to seek faculty advice and discuss with the proctor/faculty prior to registering for courses.

